

School Work

Experience of: **Mattia Ercoli**

Company E Hospitality

My school-work period was divided between two "companies."



IT lab at the IC Conti Elementary School, Jesi



Azienda Verde Coldiretti, Jesi

The welcome in this company was, dialectically speaking, opposite:

in the first case, it was almost non-existent, while in the second part, it was an introduction to the company and how they work.



What does it do?

In the first part, we were **responsible for managing an IT lab** at the IC Conti elementary school.

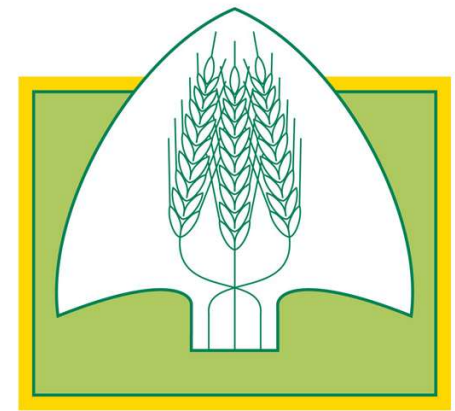


Here we worked on both **cataloging and on optimizing the PCs** and the entire lab.

What does it do?

Coldiretti handled **bureaucratic support for agricultural businesses.**

Their activities consist of both training the various agricultural businesses and the census of the various seasonal harvests and the declaration of production.



COLDIRETTI

What were my responsibilities?

During the second part, I was responsible for managing and tracking the **digital signatures** of the various agricultural businesses.

Digital
signatures

Digital signatures are **cryptographic codes** that uniquely link an electronic document to the signer's identity, ensuring it **hasn't been altered**.

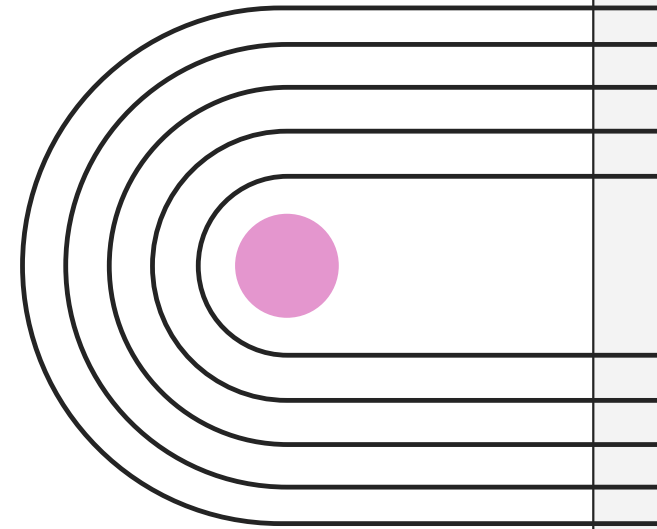
How I work?



I respected my deadline well, having finished my cataloging **work 2 days before the deadline.**

During the second part, I was quite autonomous in my work once I understood what I had to do, but if I had any doubts, I did not hesitate to ask my "colleagues."

During this task, I understood **my ability to quickly learn tasks** and procedures once they were explained.



Team Work

I worked in a team, especially in the **first part of this experience.** ————— IC Conti

In fact, during the first period of the school-work program, I collaborated with another person who was having the same experience.

I learned how to divide tasks and how to manage limited time.

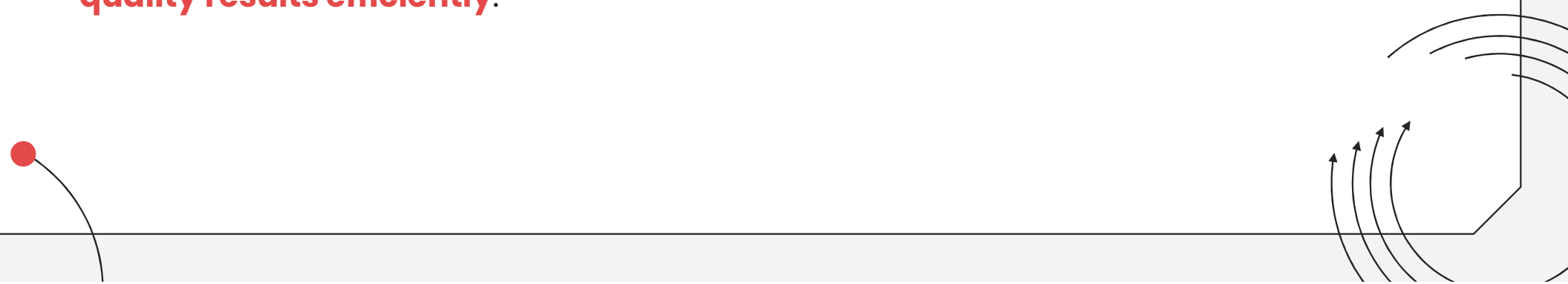




What did I learn about myself

In this experience, I discovered my ability to quickly master new software and **work effectively under pressure**. I successfully managed my tasks within tight deadlines, completing a key cataloging project two days early.

This demonstrated my strong **time-management** skills and capacity to **deliver quality results efficiently**.

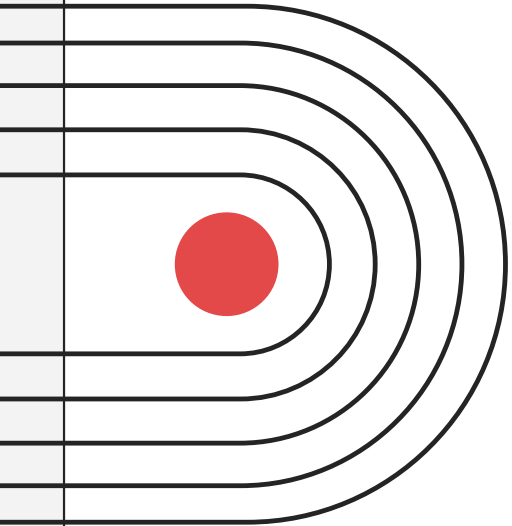


Expectations for the future

In this experience, I didn't work in the field I am studying for. However, in both the first and the second part, I was introduced to a **world different from the academic one**.

In the second part, I **understood how to behave in an office** and **interact with colleagues**.

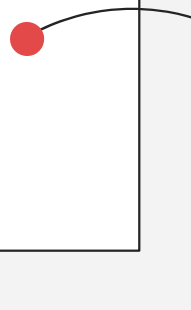
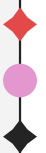




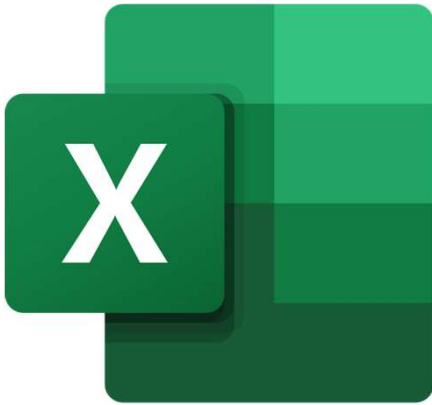
Difficulties at work

During the work, I found the first few days **difficult to fit into the office environment**, but, especially in the second part of the school-work period, I settled in quite quickly.

In the first part, however, I had difficulty **not being introduced to the work** to be done;



Equipment used for task



During the **first part** of the school-work period, I used both software and hardware tools:

- **screwdrivers and other similar tools** to disassemble old computers,
- **software** to manage the usable computers within the lab.

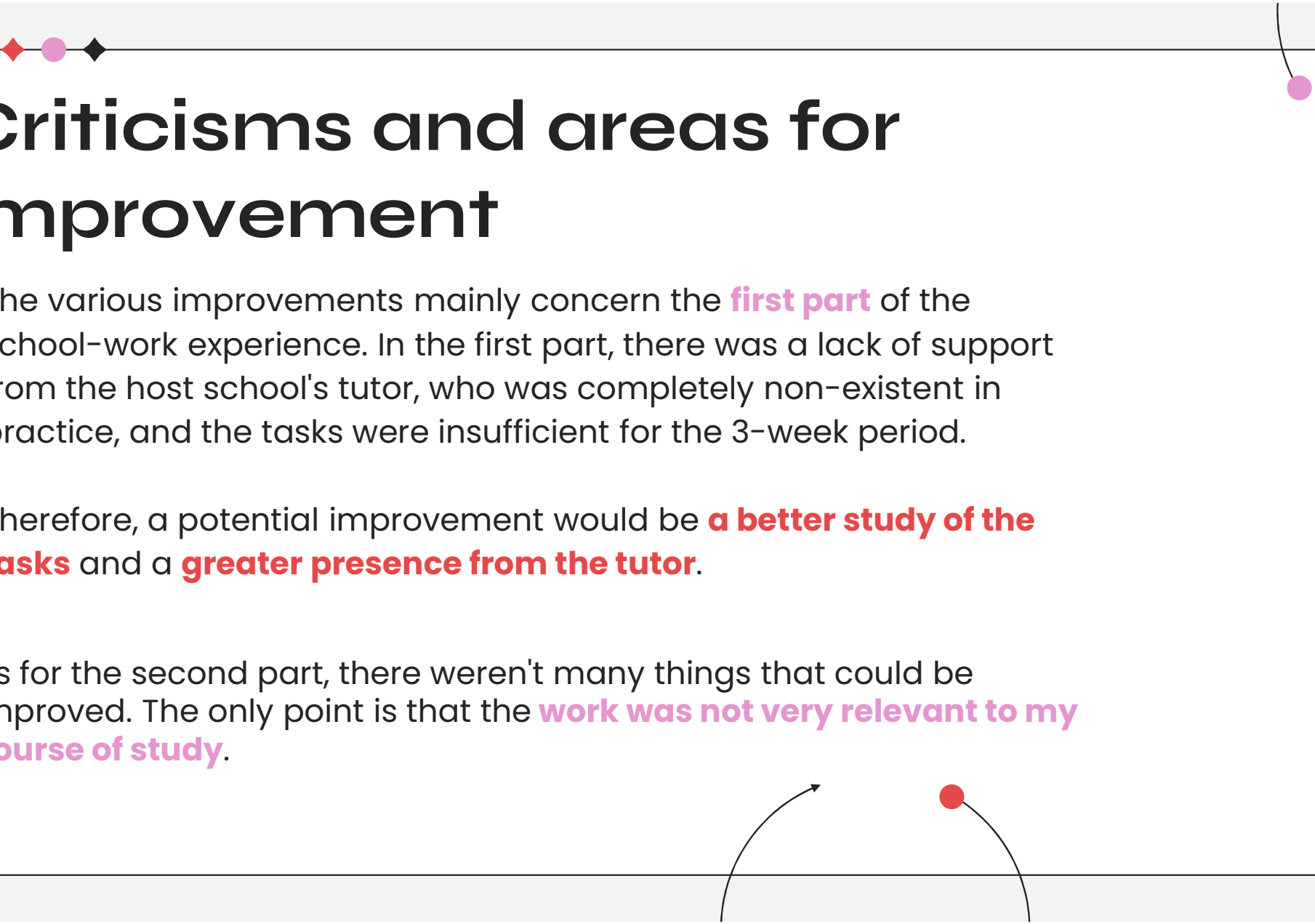
In the **second Part**, I mainly used **Excel** to inventory the electronic signatures along with the respective information of the owners..

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Criticisms and areas for improvement

The various improvements mainly concern the **first part** of the school-work experience. In the first part, there was a lack of support from the host school's tutor, who was completely non-existent in practice, and the tasks were insufficient for the 3-week period.

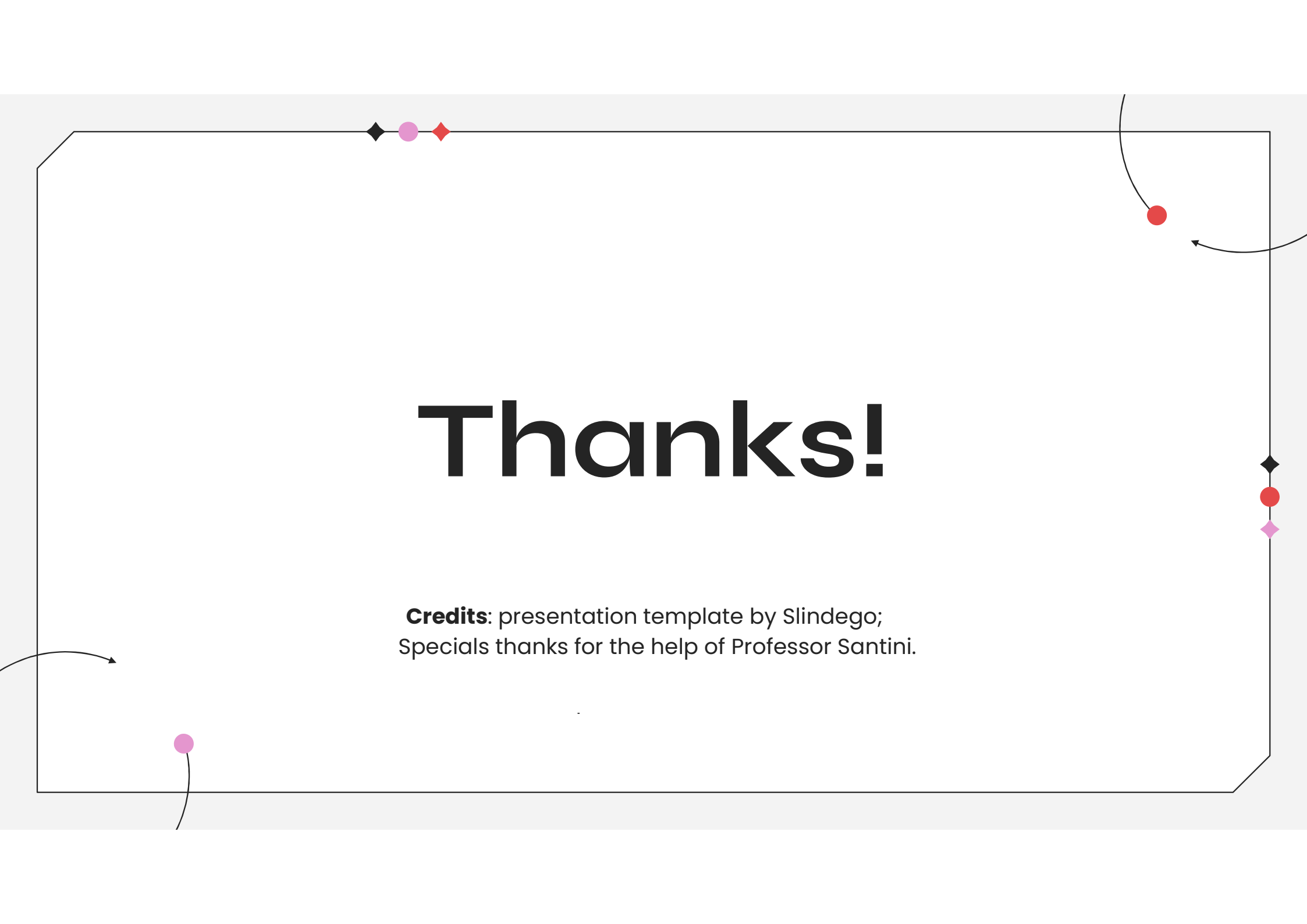
Therefore, a potential improvement would be **a better study of the tasks** and a **greater presence from the tutor**.

As for the second part, there weren't many things that could be improved. The only point is that the **work was not very relevant to my course of study**.

Level of participation & relationship with school tutor

Throughout the entire period, **I worked quite autonomously**, not assisting a "colleague" but carrying out a task assigned exclusively to me.

The relationship with the school tutor was quite good. When I requested to change placements for the second part of the school-work program, the school tutor wanted to **speak with me in person**, which impressed me greatly.

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Thanks!

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